

Send to:

Kansas Lions District 17-I
District Treasurer
Bud Gillispie
1414 Givens Road
Manhattan KS 66503



Lions District 17-I

Expense Voucher

and

request for payment

Name _____

Mailing Address _____

City _____ State _____ Zip _____

Travel

Purpose of Expense (club visit, zone or cabinet meeting) _____

Location _____

Date _____ Mileage (one way) _____ Dollar Amount \$ _____

Other Expense Items

Postage and copying / printing

(Itemize purposes and attach receipts) _____

Dollar Amount \$ _____

Other Purchases to benefit the district (please explain)

Dollar Amount \$ _____

Total amount claimed \$ _____

Signed _____ Date _____

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*District Treasurer's use only*

Budget Item charged \_\_\_\_\_

Date Paid \_\_\_\_\_ Check number \_\_\_\_\_ Amount \$ \_\_\_\_\_